

**IMLAY CITY DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
MONDAY, November 14, 2022**

A regular meeting of the Downtown Development Authority was held on November 14, 2022, at the Imlay City Hall, 150 N. Main Street, Imlay City, MI 48444.

1. CALL TO ORDER

Justin Shattuck called the meeting to order at 5:35 pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Joi Kempf, Justin Shattuck, Kim Jorgensen, Kelly Villanueva, Stu Davis

Absent: Walt Bargen, Ray Krakowski

Also Present: DDA Director Lorrelei Natke, Recording Secretary Mariya Stout, Steve Teets, Jeffrey Hart, Cory Gardiner.

4. APPROVAL OF AGENDA

MOTION by Stu Davis, supported by Kelly Villanueva, to add the Facade Grant of IC Strikes (g) and Discussion Regarding the EV Charger Status (h) to the agenda.

MOTION UNANIMOUSLY CARRIED

5. PUBLIC PARTICIPATION

None

6. APPROVAL OF MINUTES

REGULAR MEETING – October 10, 2022

MOTION by Stu Davis, supported by Kim Jorgensen, to approve the Regular Meeting minutes of October 10, 2022.

MOTION CARRIED UNANIMOUSLY

7. FINANCIAL REPORT –

- a. DDA Expenditure Report**
- b. Balance Sheet**
- c. Check Register Report**

8. OLD BUSINESS

- a. Review of the Monthly Newsletter**
- b. Discussion of a “New Business” Welcome Committee**
- c. Discussion of Event Committees**
- d. Review of the Façade Loan Program**
- e. Review of Landscape Projects**
- f. Review of Grant Writing**
- g. Discussion of the 123 POP Mentorship Program**
- h. Discussion of Business Retention & Development**
- i. Discussion and review of the Farmers Market**

9. NEW BUSINESS

- a. Discussion and Action regarding 2023 Landscape Project**

The board has decided to push this discussion off until next month’s meeting.

- b. Discussion regarding Hometown Hero Program for 2023**

MOTION by Stu Davis, supported by Joi Kempf, to continue doing the Hometown Hero Program in 2023.

MOTION CARRIED UNANIMOUSLY.

c. Gazebo Renovations Update

d. Winter Playground/Christmas Craft Show Update

e. Discussion Regarding 150 POP

f. Schedule Date for Director Review/Evaluation

g. Facade Grant Request from IC Strikes

The board has come to the decision that IC Strikes needs to complete their application by providing a second quote.

h. Discussion Regarding EV Charger Status

10. DIRECTOR'S REPORT

11. MEMBER COMMENTS

12. ADJOURNMENT

MOTION by Stu Davis, supported by Kelly Villanueva, to adjourn the meeting at 6:46 pm.

MOTION CARRIED UNANIMOUSLY

Mariya Stout, Recording Secretary

APPROVED: December 13, 2022

City Commission Approved: 12-20-2022