

**IMLAY CITY DOWNTOWN DEVELOPMENT AUTHORITY
MEETING MINUTES
MONDAY, OCTOBER 18, 2021**

A regular meeting of the Downtown Development Authority was held October 18, 2021 at the Imlay City Hall, 150 N. Main Street, Imlay City, MI 48444.

1. CALL TO ORDER

Mayor Joi Kempf called the meeting to order at 5:36 pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Mayor Joi Kempf, Kelly Villanueva, Steve Teets, Stu Davis, Ray Krakowski and Justin Shattuck

Absent: Walter Bargaen, Kim Jorgensen, Tricia Dennis

Also Present: DDA Director Lorrelei Natke, Imlay City Chamber of Commerce Director, Shannon Hamel and Mariya Stout

4. APPROVAL OF AGENDA

MOTION by Stu Davis, support by Steve Teets, to approve the agenda

MOTION UNANIMOUSLY CARRIED

5. PUBLIC PARTICIPATION

None

6. APPROVAL OF MINUTES

REGULAR MEETING – September 13, 2021

MOTION by Stu Davis, support by Justin Shattuck, to approve the meeting minutes of September 13, 2021

MOTION CARRIED UNANIMOUSLY

7. FINANCIAL REPORT –

a. DDA Expenditure Report

b. Balance Sheet

c. Check Register Report

8. OLD BUSINESS

None

9. NEW BUSINESS

a. Discussion and Action Regarding Hire of New Administrative Asst/Market Manager

MOTION by Stu Davis with support of Steve Teets to hire Mariya Stout

ROLL CALL:

AYE: Kelly Villaneuva, Joi Kempf, Steve Teets, Justin Shattuck, Ray Krakowski and Stu Davis

NAY:

MOTION CARRIED UNANIMOUSLY

b. Discussion and Action regarding Winter Playground

Director Natke has brought forth a request of the Imlay City Chamber of Commerce to move the date of this event to December 11 (from December 4). Chamber Director Shannon Hamel relays that Almont and Lapeer having their events same day.

MOTION by Stu Davis with support of Kelly Villanueva to change Winter Playground event date to Saturday, December 11 from 5-8 pm.

AYE: 6

NAY: 0

MOTION CARRIED UNANIMOUSLY

c. Discussion and Action on CN Railroad Grant

Director Natke presented opportunity for newly offered grant from CN Railroad. She proposes to use for beautification of Depot Drive and for needed walkway under CN Railroad via-duct at M-53 and Third Street.

MOTION by Ray Krakowski with support of Justin Shattuck

ROLL CALL:

AYE: Kelly Villaneuva, Stu Davis, Ray Krakowski, Steve Teets, Joi Kempf and Justin Shattuck

NAY:

MOTION CARRIED UNANIMOUSLY

d. Discussion Regarding Assessments for Buildings that Remain Untenable

Discussion Only that Director bring more information especially related to any communities utilizing such a program.

10. DIRECTOR'S REPORT

11. MEMBER COMMENTS

Request for number of letters sent out in DDA District by new code enforcer. Also requested of Director, list of all events DDA had on calendar since January 1.

12. ADJOURNMENT

MOTION by Stu Davis with support of Justin Shattuck to adjourn the meeting at 6:29 pm
MOTION CARRIED UNANIMOUSLY

Dated: _____

Lorrelei Natke, Director

APPROVED: November 08, 2021