

IMLAY CITY DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING
February 9, 2009

A regular meeting of the Downtown Development Authority was held on Monday, February 9, 2009 at the Imlay City City Hall, 150 N. Main St., Imlay City, MI 48444.

1. CALL TO ORDER

Vice-Chairperson Kempf called the regular meeting to order at 7:00 p.m.

2. ROLL CALL

Present: Rod Warner, Joi Kempf, Kelly Pizzuti, Wendi Blatt, Stu Davis, Kim Jorgensen, Sally Reinhardt* (7:05 p.m.)

Absent, Excused: Steve Teets, David Held, Brian Hill

Also Present: DDA Director Nancy Jean Brinker, Imlay City Manager Amy Planck, Bruce Swihart, Mary Martinez.

3. APPROVAL OF AGENDA

Motion by Davis, seconded by Jorgensen to approve amended agenda.

Unanimously Carried

4. PUBLIC PARTICIPATION

Mary Martinez asked about snow removal in the Third Street Pocket Park. The snow was removed through the walk way of the pocket park but not the section right before entering the pocket park on the city sidewalks.

5. APPROVAL OF MINUTES

Motion by Davis, support by Rod to approve all of the amended minutes.

Unanimously Carried

6. FINANCIAL REPORT

Motion by Warner, supported by Pizzuti to approve the DDA expenditure/revenue report and the balance sheet.

Unanimously Carried

7. OLD BUSINESS

A. DDA Commercial Façade Grant

I. Parsch Automotive

Motion by Blatt, supported by Warner to approve the grant application submitted by Parsch Automotive as is.

Unanimously Carried

II. Learning Depot

Motion by Davis, supported by Blatt to approve the grant application submitted by Mary Martinez for her Phase 2.

Unanimously Carried

III. **Imlay City Historical Commission, Inc.**

Motion by Warner, supported by Blatt to approve the grant application submitted by Bruce Swihart as is.

Unanimously Carried

B. 150 Bancroft Lease

Discussion was held about the proposed lease in regards to the term of the lease versus the length of the lease and who will be responsible for the real estate taxes. These items will be negotiated with the prospective tenant.

C. City Meetings

Kelly Pizzuti reviewed her meeting notes from the January Historical Society Meeting and encouraged others to attend various city meetings.

8. NEW BUSINESS

A. Altering By Laws

The By Laws had to be altered due to verbiage that was not consistent with state law.

Motion by Warner, supported by Davis to accept the alterations as written.

Unanimously Carried

B. Part Time Personnel for Summertime Events

Discussion was held to offer Nick Campbell the opportunity to return this year on a part time basis.

Motion Davis, supported by Pizzuti to extend an offer of employment to Nick Campbell.

Unanimously Carried

C. Marlette County Fair Days

Discussion was held about accepting requests to rent the movie projector.

D. Website Address

Discussion was held about joining forces with the City of Imlay City and possibly the Chamber of Commerce to put our web sites together.

Motion by Davis, supported by Jorgensen to merge the two web sites.

Unanimously Carried

E. Blueberry Festival Parade Request

Discussion was held about the letter of request from the Blueberry Festival Co-Chair for the DDA to coordinate all efforts of the Blueberry Festival Parade.

Motion by Blatt, support by Jorgensen to have the DDA put on the Blueberry Festival Parade.

Approved by Warner, Kempf, Davis, Jorgensen, Reinhardt

Unapproved by Pizzuti

F. Farmers Market

Discussion was held to hire a Market Master for the 2009 season with the understanding that this person would be the only DDA representative there during operating hours.

Motion by Blatt, supported by Davis to hire a Market Master for the 2009 season not to exceed \$400.

Unanimously Carried

9. DDA DIRECTOR REPORT

A. Ribbon Cuttings

Great Oaks Flooring- Wednesday, February 11th at 11:00 a.m.

Imlay City Cinemas- Wednesday, February 18th at 3:00 p.m.

Edward Jones- Thursday, February 26th at 4:00 p.m.

10. ADJOURNMENT

Motion by Blatt, supported by Jorgensen to adjourn the meeting at 7:54 p.m.

Unanimously Carried

Submitted by Nancy Jean Brinker
DDA Director
