

**IMLAY CITY DOWNTOWN DEVELOPMENT AUTHORITY
SPECIAL MEETING
TUESDAY, April 24, 2018**

A special meeting of the Downtown Development Authority was held on April 24, 2018 at the Imlay City Hall, 150 N. Main Street, Imlay City, MI 48444.

I. CALL TO ORDER

Chairperson Joi Kempf called the meeting to order at 8:30 a.m.

II. ROLL CALL

Present: Walt Bargaen, Joi Kempf, Kim Jorgensen (arrived at 8:32 a.m.), Kelly Villanueva, Tracy Aldrich, Trish Dennis, Beth Murawski, and Stu Davis.

Absent: Steve Teets and Samuel Galiana

Also present: DDA Director Dana Walker

III. APPROVAL OF AGENDA

Motion by Davis, supported by Villanueva to approve the agenda as is.

MOTION UNANIMOUSLY CARRIED

IV. NEW BUSINESS

A. Review of Façade Grant, 100 East Third Street, Toth Properties

Ms. Walker presented the façade request for 100 East Third Street on pages 1 and 2 of the packet. The request is for masonry work that will be done on the outside of the building mainly on the side that faces Almont Avenue. The total cost of the work is \$7,200.00. The request is for \$2,500.00.

Motion by Davis, seconded by Bargaen to approve the grant request for 100 East Third Street in the amount of \$2,500.00 for masonry work as presented, contingent on tax and utilities accounts being paid.

Roll Call

Ayes: Kempf, Jorgensen, Villanueva, Aldrich, Dennis, Murawski, Davis, Bargaen

Nays: None

Unanimously Carried.

B. Review of Façade Grant, 420 East Third Street, Next Level Tattoo

Ms. Walker presented the façade request for 420 East Third Street on page 3, 4 and 5 of the packet. The request is for signage on two sides of their building, one facing Third Street and one facing M-53. The total cost for the signs is \$5,200.00. They are requesting \$1,500.00.

Motion by Davis, seconded by Villanueva to approve the grant request for 420 East Third Street in the amount of \$1,500.00 for signage as presented, contingent on tax and utilities accounts being paid.

Roll Call

Ayes: Jorgensen, Villanueva, Aldrich, Dennis, Murawski, Davis, Bargaen, Kempf

Nays: None

Unanimously Carried.

C. Review of Façade Grant, 406 East Fourth Street, Miranda Stroup

Ms. Walker presented the façade request for 406 East Fourth Street on page 6, 7 and 8 of the packet. The request is for signage for replacing panels in two current signs. The total cost for the signs is \$187.50. They are requesting 93.75.

Motion by Bargaen, seconded by Jorgensen to approve the grant request for 402 East Fourth Street in the amount of \$93.75 for replacing panels in two current signs as presented, contingent on tax and utilities accounts being paid.

Roll Call

Ayes: Villanueva, Aldrich, Dennis, Murawski, Davis, Bargaen, Kempf, Villanueva

Nays: None

Unanimously Carried.

V. ADJOURNMENT

Motion by Davis, supported by Villanueva to adjourn the meeting at 8:37 a.m.

MOTION UNANIMOUSLY CARRIED

Submitted by Anne McAvoy: _____
Recording Secretary

Approved: